

# Annual Report

Paekakariki School  
For the year ended 31 December 2018

# Contents

3	Statement of Responsibility
4	Statement of Comprehensive Revenue and Expense
5	Statement of Changes in Net Assets/Equity
6	Statement of Financial Position
7	Statement of Cashflows
8	Notes to the Financial Statements
15	Notes to the Financial Statements
25	Kiwisport Statement
26	Analysis of Variance

# Statement of Responsibility

## Paekakariki School

### For the year ended 31 December 2018

The Board of Trustees accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2018 fairly reflects the financial position and operations of the school.

The School's 2018 financial statements are authorised for issue by the Board.

Kirsten Ralph

Julia Bevin

Full Name of Board Chairperson

Full Name of Principal

\_\_\_\_\_

\_\_\_\_\_

Signature of Board Chairperson

Signature of Principal

Date: \_\_\_\_\_

Date: \_\_\_\_\_

# Statement of Comprehensive Revenue and Expense

## Paekakariki School For the year ended 31 December 2018

	NOTES	2018 ACTUAL	2018 BUDGET (UNAUDITED)	2017 ACTUAL
<b>Revenue</b>				
Government Grants	1	1,273,311	1,239,660	1,239,438
Locally Raised Funds	2	81,985	48,488	121,275
Interest & Dividends Received		624	-	474
Loss/Gain on Sale of Assets		(3,570)	-	(3,115)
<b>Total Revenue</b>		<b>1,352,350</b>	<b>1,288,148</b>	<b>1,358,072</b>
<b>Expenses</b>				
Locally raised funds	2	8,449	8,000	11,999
Learning Resources	3	951,519	882,734	922,034
Administration	4	92,359	96,010	90,717
Finance		1,337	-	1,400
Property	5	300,924	288,725	282,352
Depreciation	6	33,742	22,000	23,168
<b>Total Expenses</b>		<b>1,388,329</b>	<b>1,297,469</b>	<b>1,331,670</b>
<b>Net Surplus/(Deficit) for the year</b>		<b>(35,979)</b>	<b>(9,321)</b>	<b>26,402</b>
<b>Total Comprehensive Revenue and Expense for the Year</b>		<b>(35,979)</b>	<b>(9,321)</b>	<b>26,402</b>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes.

# Statement of Changes in Net Assets/Equity

## Paekakariki School

For the year ended 31 December 2018

	2018	BUDGET 2018 (UNAUDITED)	2017
<b>Equity</b>			
Balance at 1 January	251,449	-	225,048
Total comprehensive revenue and expense for the year	(35,979)	-	26,401
Capital Contributions from the Ministry of Education	4,151	-	-
<b>Equity at 31 December</b>	<b>219,621</b>	<b>-</b>	<b>251,449</b>
<b>Retained Earnings</b>			
	219,621	-	251,449
<b>Equity at 31 December</b>	<b>219,621</b>	<b>-</b>	<b>251,449</b>

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes.

# Statement of Financial Position

## Paekakariki School As at 31 December 2018

	NOTES	2018	2018 BUDGET	2017
<b>Current Assets</b>				
Cash and Cash Equivalents	7	193,895	169,184	169,184
Accounts Receivable	8	47,834	45,460	45,460
GST Receivable		-	3,266	3,266
Prepayments		760	872	872
Inventories	9	-	589	589
Funds held for Capital Works Projects	15	-	227,600	227,600
<b>Total Current Assets</b>		<b>242,490</b>	<b>446,971</b>	<b>446,971</b>
<b>Current Liabilities</b>				
GST Payable		3,289	-	-
Accounts Payable	11	14,103	15,076	15,076
Borrowings		292	-	-
Revenue Received in Advance	12	2,102	17,694	17,694
Finance Lease Liability - Current Portion	14	7,991	6,714	6,714
Funds held for Capital Works Projects	15	29,300	227,600	227,600
Credit Card - J Bevan		896	-	-
Employee Benefits-Leave Accrual		1,112	1,582	1,582
Payroll Related Accruals (9301P)		51,342	46,205	46,205
Rounding		-	-	-
Suspense - Awaiting Coding		(1,080)	-	-
<b>Total Current Liabilities</b>		<b>109,348</b>	<b>314,870</b>	<b>314,870</b>
<b>Working Capital Surplus/(Deficit)</b>		<b>133,142</b>	<b>132,101</b>	<b>132,101</b>
<b>Non-Current Assets</b>				
Property, Plant and Equipment		138,669	163,739	163,739
<b>Total Non-Current Assets</b>		<b>138,669</b>	<b>163,739</b>	<b>163,739</b>
<b>Non-Current Liabilities</b>				
Provision for Cyclical Maintenance	13	41,952	32,308	32,308
Finance Lease Liability	14	10,237	12,083	12,083
<b>Total Non-Current Liabilities</b>		<b>52,189</b>	<b>44,391</b>	<b>44,391</b>
<b>Net Assets</b>		<b>219,621</b>	<b>251,449</b>	<b>251,449</b>
<b>Equity</b>				
Equity		219,621	251,449	251,449
<b>Total Equity</b>		<b>219,621</b>	<b>251,449</b>	<b>251,449</b>

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

# Statement of Cashflows

## Paekakariki School For the year ended 31 December 2018

	NOTES	2018	2018 BUDGET (UNAUDITED)	2017
<b>Statement of Cashflows</b>				
<b>Cashflows from Operating Activities</b>				
Government Grants		299,047	266,794	291,292
Locally Raised Funds		114,382	48,488	181,367
Hostel		-	-	-
International Students		-	-	-
Goods & Services Tax (net)		6,554	-	(1,091)
Payments to Employees		(270,644)	(174,000)	(218,524)
Payments to Suppliers		(153,296)	(109,366)	(163,360)
Cyclical Maintenance Payments in the year		8,311	(9,643)	(40,022)
Interest Paid		(1,337)	-	(1,400)
Interest & Dividends Received		575	-	474
Funds Administered on Behalf of Third Parties		-	-	-
<b>Net Cash from / (to) Operating Activities</b>		<b>3,592</b>	<b>22,273</b>	<b>48,736</b>
<b>Cashflows from Investing Activities</b>				
Proceeds from Sale of PPE (and Intangibles)		(2,327)	-	-
Purchase of PPE (and Intangibles)		(9,435)	(7,500)	(79,231)
Purchase of Investments		-	-	-
Proceeds from Sale of Investments		-	-	-
<b>Net Cash from / (to) Investing Activities</b>		<b>(11,762)</b>	<b>(7,500)</b>	<b>(79,231)</b>
<b>Cashflows from Financing Activities</b>				
Furniture and Equipment Grant		4,151	-	-
Finance Lease Payments		(569)	(4,610)	(3,973)
Painting contract payments		-	-	-
Loans Received/ Repayment of Loans		-	-	-
Funds Administered on Behalf of Third Parties		-	-	-
Funds Held for Capital Works Projects		29,300	-	46,861
<b>Net cash from Financing Activities</b>		<b>32,882</b>	<b>(4,610)</b>	<b>42,888</b>
Net Increase/(decrease) in cash and cash equivalents		24,712	10,163	12,393
Cash and cash equivalents at the beginning of the year	7	169,184	169,185	156,792
Cash and cash equivalents at the end of the year	7	193,895	-	169,184

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Cash Flow Statement should be read in conjunction with the accompanying notes.

# Notes to the Financial Statements

## Paekakariki School For the year ended 31 December 2018

### 1. Statement of Accounting Policies

#### a) Reporting Entity

Paekakariki School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education Act 1989. The Board of Trustees (the Board) is of the view that the School is a public benefit entity for financial reporting purposes.

#### b) Basis of Preparation

##### Reporting Period

The financial reports have been prepared for the period 1 January 2018 to 31 December 2018 and in accordance with the requirements of the Public Finance Act 1989.

##### Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

##### Financial Reporting Standards Applied

The Education Act 1989 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as “having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders”.

##### PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

##### Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

##### Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

##### Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

##### Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

*Useful lives of property, plant and equipment*



The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the Significant Accounting Policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 11.

### **Critical Judgements in applying accounting policies**

Management has exercised the following critical judgements in applying accounting policies:

#### *Classification of leases*

The School reviews the details of lease agreements at the end of each reporting date. The School believes the classification of each lease as either operation or finance is appropriate and reflects the nature of the agreement in place. Finance leases are disclosed at note 15.

#### *Recognition of grants*

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 1.

### **c) Revenue Recognition**

#### **Government Grants**

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives; Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Use of land and buildings grants are recorded as revenue in the period the School uses the land and buildings. These are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown.

#### **Other Grants**

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

#### **Donations, Gifts and Bequests**

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

#### **Interest Revenue**

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

### **d) Use of Land and Buildings Expense**

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes. This is a non-cash expense that is offset by a non-cash grant from the Ministry.

**e) Operating Lease Payments**

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

**f) Finance Lease Payments**

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

**g) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

**h) Accounts Receivable**

Accounts Receivable represents items that the School has issued invoices for or accrued for, but has not received payment for at year end. Receivables are initially recorded at fair value and subsequently recorded at the amount the School realistically expects to receive. A receivable is considered uncollectable where there is objective evidence the School will not be able to collect all amounts due. The amount that is uncollectable (the provision for uncollectibility) is the difference between the amount due and the present value of the amounts expected to be collected.

**i) Inventories**

Inventories are consumable items held for sale and comprise of stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

**j) Investments**

Bank term deposits for periods exceeding 90 days are classified as investments and are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. After initial recognition bank term deposits are measured at amortised cost using the effective interest method less impairment.

Investments that are shares are categorised as “available for sale” for accounting purposes in accordance with financial reporting standards. Share investments are recognised initially by the School at fair value plus transaction costs. At balance date the School has assessed whether there is any evidence that an investment is impaired. Any impairment, gains or losses are recognised in the Statement of Comprehensive Revenue and Expense.

After initial recognition any investments categorised as available for sale are measured at their fair value without any deduction for transaction costs the school may incur on sale or other disposal.

The School has met the requirements of Schedule 6 para 28 of the Education Act 1989 in relation to the acquisition of investment securities.

### k) Property, plant and equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Property, plant and equipment acquired with individual values under \$1,000 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense.

Gains and losses on disposals (i.e. sold or given away) are determined by comparing the proceeds received with the carrying amounts (i.e. the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

#### **Leased Assets**

Leases where the School assumes substantially all the risks and rewards of ownership are classified as finance leases. The assets acquired by way of finance lease are measured at an amount equal to the lower of their fair value and the present value of the minimum lease payments at inception of the lease, less accumulated depreciation and impairment losses. Leased assets and corresponding liability are recognised in the Statement of Financial Position and leased assets are depreciated over the period the School is expected to benefit from their use or over the term of the lease.

#### **Depreciation**

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building improvements to Crown Owned Assets	10–75 years
Furniture and equipment	10–15 years
Information and communication technology	4–5 years
Motor vehicles	5 years
Textbooks	3 years
Leased assets held under a Finance Lease	4 years
Library resources	12.5% Diminishing value

## **l) Intangible Assets**

### *Software costs*

Computer software acquired by the School is capitalised on the basis of the costs incurred to acquire and bring to use the specific software. Costs associated with subsequent maintenance or licensing of software are recognised as an expense in the Statement of Comprehensive Revenue and Expense when incurred.

Computer software licences with individual values under \$1,000 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense when incurred.

Computer software that the school receives from the Ministry of Education is normally acquired through a non-exchange transaction and is not of a material amount. Its fair value can be assessed at time of acquisition if no other methods lead to a fair value determination. Computer software purchased directly from suppliers at market rates are considered exchange transactions and the fair value is the amount paid for the software.

The carrying value of software is amortised on a straight line basis over its useful life. The useful life of software is estimated as three years. The amortisation charge for each period and any impairment loss is recorded in the Statement of Comprehensive Revenue and Expense.

## **m) Impairment of property, plant, and equipment and intangible assets**

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

### *Non cash generating assets*

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

## **n) Accounts Payable**

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

## **o) Employee Entitlements**

### *Short-term employee entitlements*

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay.

These include salaries and wages accrued up to balance date, annual leave earned to but not yet taken at balance date.

**p) Revenue Received in Advance**

Revenue received in advance relates to fees received from students where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

**q) Funds Held in Trust**

Funds are held in trust where they have been received by the School for a specified purpose, or are being held on behalf of a third party. The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

**r) Shared Funds**

Shared Funds are held on behalf of participating schools within a cluster of schools. The School holds sufficient funds to enable the funds to be used for their intended purpose.

**q) Provision for Cyclical Maintenance**

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision for cyclical maintenance represents the obligation the Board has to the Ministry and is based on the Board's ten year property plan (10YPP).

**r) Financial Assets and Liabilities**

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as "loans and receivables" for accounting purposes in accordance with financial reporting standards.

Investments that are shares are categorised as "available for sale" for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. All of these financial liabilities are categorised as "financial liabilities measured at amortised cost" for accounting purposes in accordance with financial reporting standards.

**s) Borrowings**

Borrowings are recognised at the amount borrowed. Borrowings are classified as current liabilities unless the School has an unconditional right to defer settlement of the liability for at least 12 months after the balance date.

**t) Goods and Services Tax (GST)**

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

**u) Budget Figures**

The budget figures are extracted from the School budget that was approved by the Board at the start of the year.

**v) Services received in-kind**

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

# Notes to the Financial Statements

## Paekakariki School For the year ended 31 December 2018

	2018	2018 BUDGET (UNAUDITED)	2017 ACTUAL
<b>1. Government Grants</b>			
Operational grants	252,897	246,829	254,376
Teachers' Salary grants	741,884	741,884	726,340
Use of Land and Buildings grants	232,607	230,982	221,806
Other MOE grants	40,825	19,965	34,123
Other Government grants	5,098	-	2,793
<b>Total Government Grants</b>	<b>1,273,311</b>	<b>1,239,660</b>	<b>1,239,438</b>
	2018	2018 BUDGET (UNAUDITED)	2017 ACTUAL

## 2. Locally Raised Funds

Local funds raised within the School's community are made up of:

	-	-	-
--	---	---	---

### Revenue

Donations	11,438	19,988	37,332
Activities	31,068	6,600	32,101
Trading	7,131	3,000	5,403
Fundraising	32,349	18,900	46,439
<b>Total Revenue</b>	<b>81,985</b>	<b>48,488</b>	<b>121,275</b>

### Expenses

Trading	5,485	2,800	2,920
Fundraising	2,964	5,200	9,079
<b>Total Expenses</b>	<b>8,449</b>	<b>8,000</b>	<b>11,999</b>

**Surplus/ (Deficit) for the year Locally raised funds**

<b>73,537</b>	<b>40,488</b>	<b>109,276</b>
---------------	---------------	----------------

	2018	2018 BUDGET (UNAUDITED)	2017 ACTUAL
--	------	-------------------------------	-------------

## 3. Learning Resources

Curricular	18,480	17,800	18,970
Equipment Repairs	230	2,500	914
Information and communication technology	1,558	800	2,873
Extra-curricular activities	35,041	26,700	26,590
Library resources	419	300	212
Employee benefits - salaries	894,671	833,434	871,395
Staff development	1,120	1,200	1,080
<b>Total Learning Resources</b>	<b>951,519</b>	<b>882,734</b>	<b>922,034</b>

	2018	2018 BUDGET (UNAUDITED)	2017 ACTUAL
<b>4. Administration</b>			
Audit Fee	6,000	5,300	5,500
Board of Trustees Expenses	3,130	5,200	3,378
Communication	3,482	4,050	3,306
Consumables	4,386	5,900	5,558
Other	21,735	22,260	20,668
Employee Benefits - Salaries	46,370	46,600	45,628
Insurance	2,057	1,500	1,479
Service Providers, Contractors & Consultancy	5,200	5,200	5,200
<b>Total Administration</b>	<b>92,359</b>	<b>96,010</b>	<b>90,717</b>

	2018	2018 BUDGET (UNAUDITED)	2017 ACTUAL
<b>5. Property</b>			
Caretaking and Cleaning Consumables	5,407	6,350	7,808
Consultancy and Contract Services	-	1,000	-
Grounds	10,782	3,600	16,413
Heat, Light and Water	11,642	7,550	10,819
Repairs and maintenance	16,449	15,643	(6,699)
Use of Land and Buildings	230,982	230,982	222,688
Security	851	1,600	3,036
Employee Benefits - Salaries	24,812	22,000	28,287
<b>Total Property</b>	<b>300,924</b>	<b>288,725</b>	<b>282,352</b>

The use of land and buildings figure represents 8% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

	2018	2018 BUDGET (UNAUDITED)	2017 ACTUAL
<b>6. Depreciation of Property, Plant &amp; Equipment</b>			
Buildings	-	-	-
Building Improvements	1,232	-	821
Furniture and Equipment	6,477	-	6,231
Information and Communication Technology	14,070	-	8,636
Motor Vehicles	-	-	-
Textbooks	63	-	-
Leased Assets	7,496	-	7,480
Library Resources	4,404	-	-
<b>Total Depreciation of Property, Plant &amp; Equipment</b>	<b>33,742</b>	<b>-</b>	<b>23,168</b>



	2018	2018 BUDGET (UNAUDITED)	2017 ACTUAL
<b>7. Cash &amp; Cash Equivalents</b>			
Cash on hand	8	-	224
Bank Current Account	193,887	-	168,960
<b>Cash and cash equivalents for Cash Flow Statement</b>	<b>193,895</b>	<b>-</b>	<b>169,184</b>

The carrying value of short-term deposits with maturity dates of 90 days or less approximates their fair value.

	2018	2018 BUDGET (UNAUDITED)	2017 ACTUAL
<b>8. Accounts Receivable</b>			
<b>Accounts Receivable</b>			
Receivables	(3,508)	-	-
Teachers Salaries Grant Receivable	51,342	-	45,460
<b>Total Accounts Receivable</b>	<b>47,834</b>	<b>-</b>	<b>45,460</b>

**Accounts Receivable**

Receivables from Exchange Transactions	(3,508)	-	-
Receivables from Non-Exchange Transactions	51,342	-	45,460
<b>Total</b>	<b>47,834</b>	<b>-</b>	<b>45,460</b>

	2018	2018 BUDGET (UNAUDITED)	2017 ACTUAL
<b>9. Inventories</b>			
Stationery	-	-	-
School Uniforms	-	-	-
Other	-	-	589
Materials on Hand	-	-	589

**10. Property, Plant & Equipment**

2018	Opening Value	Additions	Disposals	Depreciation	Total (NBV)
Buildings and Grounds	60,755	0	0	(1,232)	59,523
Furniture and Equipment	30,530	910	928	(6,477)	24,035
Information and Communication	23,635	3,851	1,399	(14,070)	12,017
Leased Assets	14,026	5,291	0	(7,496)	11,821
Library Resources	34,283	2,190	(1,243)	(4,404)	30,826
Textbooks	511			(64)	447
<b>Total</b>	<b>163,739</b>	<b>12,243</b>	<b>1,084</b>	<b>(33,742)</b>	<b>138,670</b>

2018	Cost or Valuation	Accumulated Depreciation	Net Book Value
Buildings and Grounds	61,576	2,053	59,523
Furniture and Equipment	128,945	67,990	24,035
Information and Communication	73,074	49,837	12,017
Leased Assets	32,384	20,563	11,821
Library Resources	69,672	38,847	30,826
Textbooks	31,453	31,006	447
Total	397,104	210,295	138,670

2017	Opening Value	Additions	Disposals	Depreciation	Total (NBV)
Buildings and Grounds	-	61,576	-	(821)	60,755
Furniture and Equipment	32,031	5,257	(528)	(6,231)	30,529
Information and Communication	25,354	9,504	(2,587)	(8,636)	23,635
Textbooks	129	382			511
Leased Assets	18,676	2,830	-	(7,480)	14,026
Library Resources	31,771	2,512	-	-	34,283
Total	107,961	82,061	(3,115)	(23,168)	163,739

2017	Cost or Valuation	Accumulated Depreciation	Net Book Value
Buildings and Grounds	61,576	(821)	60,755
Furniture and Equipment	128,035	(97,505)	30,530
Information and Communication	69,223	(45,588)	23,635
Textbooks	31,453	(30,942)	511
Leased Assets	27,093	(13,067)	14,026
Library Resources	70,022	(35,739)	34,283
Total	387,401	(223,662)	163,739

2018	2018 BUDGET (UNAUDITED)	2017 ACTUAL
------	-------------------------------	-------------

## 11. Accounts Payable

### Accounts Payable

Operating Creditors	8,103	-	9,576
---------------------	-------	---	-------

Accruals	6,000	-	5,500
<b>Total Accounts Payable</b>	<b>14,103</b>	<b>-</b>	<b>15,076</b>

**Accounts Payable**

Payables for Exchange Transactions	14,103	-	15,076
<b>Total</b>	<b>14,103</b>	<b>-</b>	<b>15,076</b>

	2018	2018 BUDGET (UNAUDITED)	2017 ACTUAL
--	------	-------------------------------	-------------

**12. Revenue Received in Advance**

Grants in Advance - Ministry of Education	2,102	-	17,694
<b>Total Revenue Received in Advance</b>	<b>2,102</b>	<b>-</b>	<b>17,694</b>

	2018	2018 BUDGET (UNAUDITED)	2017 ACTUAL
--	------	-------------------------------	-------------

**13. Provision for Cyclical Maintenance**

Provision at Start of the Year	32,308	-	87,500
Increase/ (decrease) to Provision During the Year	-	-	(15,171)
Use of the Provision During the year	-	-	(40,021)
Provision at the End of the Year	32,308	-	32,308

**Total Provision**

Cyclical Maintenance - Term	41,952	-	32,308
<b>Total</b>	<b>41,952</b>	<b>-</b>	<b>32,308</b>

	2018	2018 BUDGET (UNAUDITED)	2017 ACTUAL
--	------	-------------------------------	-------------

**14. Finance Lease Liability**

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

No Later than One Year	7,991	-	6,714
Later than One Year and no Later than Five Years	12,195	-	14,619
Later than Five Years	-	-	-
<b>Total</b>	<b>20,186</b>	<b>-</b>	<b>21,333</b>

## 15. Funds held for Capital Works Projects

	2018	Opening Balances	Receipts from MOE	Payments	BOT Contribution/ (Write-off to R&M)	Closing Balances
		\$	\$	\$	\$	\$
Block A - Replace roof coverings	In progress	-	38,075	(8,775)	-	29,300
Total		-	38,075	(8,775)	-	29,300

Represented by:	
Funds Held on Behalf of the Ministry of Education	0
Funds Due from the Ministry of Education	29,300
	29,300

	2017	Opening Balances	Receipts from MOE	Payments	BOT Contribution/ (Write-off to R&M)	Closing Balances
		\$	\$	\$		\$
Block B Upgrade	complete	(48,718)	-	13,740	62,458	-
Special Needs Fencing	complete	1,857	278	2,135	-	-
Totals		(46,861)	278	15,875	62,458	-

## 16. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

## 17. Remuneration

### *Key management personnel compensation*

Key management personnel of the School include all trustees of the Board, Principal, Deputy Principals and Heads of Departments.

	2018	2017
	Actual	Actual
	\$	\$
Board Members		
Remuneration	2,745	2,075
Full-time equivalent members	0.1	0.13
Leadership Team		
Remuneration	284,421	281,884
Full-time equivalent members	3	3
Total key management personnel remuneration	287,166	283,959
Total full-time equivalent personnel	3.1	3.13

The full time equivalent for Board members has been determined based on attendance at Board meetings, Committee meetings and for other obligations of the Board, such as stand downs and suspensions, plus the estimated time for Board members to prepare for meetings.

### *Principal*

The total value of remuneration paid or payable to the Principal was in the following bands:

	2018	2017
	Actual	Actual
Salaries and Other Short-term Employee Benefits:	\$0	\$0
Salary and Other Payments	120 - 130	120 - 130
Benefits and Other Emoluments	0 - 0	0 - 0
Termination Benefits	0 - 0	0 - 0

### Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration	2018	2017
\$000	FTE Number	FTE Number
110 - 120	-	-
100 - 110	-	-
	-	-

The disclosure for 'Other Employees' does not include remuneration of the Principal.

### 18. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee member, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2018 Actual	2017 Actual
Total	\$0	\$0
Number of People	0	0

### 19. Contingencies

#### Holidays Act Compliance – schools payroll

The Ministry of Education performs payroll processing and payments on behalf of school boards of trustees, through payroll service provider Education Payroll Limited. The Ministry has commenced a review of the schools sector payroll to ensure compliance with the Holidays Act 2003. The initial phase of this review has identified areas of non-compliance, however the potential impact on any specific school or individual and any associated historical liability will not be known until further detailed analysis has been completed. To the extent that any obligation cannot reasonably be quantified at 31 December 2018, a contingent liability for the school may exist.

(Contingent liabilities and assets at 31 December 2017: nil).

## 20. Commitments

### a) Capital Commitments

As at 2018 the Board has entered into contract agreements for capital works as follows:

- i) Block A - Replace Roof Coverings, information to be supplied.

(Capital commitments at 31 December 2017: nil)

### b) Operating Commitments

As at 2018 the Board has entered into the following contracts:

- i) TRL Leasing, information to be supplied.

(Operating commitments at 31 December 2017: \$596, operating leases for computer equipment).

## 21. Managing Capital

The School's capital is its equity and comprises capital contributions from the Ministry of Education for property, plant and equipment and accumulated surpluses and deficits. The School does not actively manage capital but "attempts" to ensure that income exceeds spending in most years. Although deficits can arise as planned in particular years, they are offset by planned surpluses in previous years or ensuing years.

## 22. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

	2018	2018 BUDGET (UNAUDITED)	2017 ACTUAL
<b>Cash and receivables</b>			
Cash and Cash Equivalents	193,895	-	169,184
Receivables	47,834	-	45,460
<b>Total Cash and receivables</b>	<b>241,730</b>	<b>-</b>	<b>214,644</b>

	2018	2018 BUDGET (UNAUDITED)	2017 ACTUAL
<b>Financial liabilities measured at amortised cost</b>			
Payables	14,103	-	15,076
Finance Leases	18,228	-	18,797
Painting Contract Liability	-	-	-
<b>Total Financial Liabilities Measured at Amortised Cost</b>	<b>32,331</b>	<b>-</b>	<b>33,873</b>

## 23. Events after Balance Date

There were no significant events after the balance date that impact these financial statements.

## 24. Comparatives

There have been a number of prior period comparatives which have been reclassified to make disclosure consistent with the current year.

## **25. Breach of Law - Failure to meet Statutory Reporting Deadline**

The Board of Trustees did not comply with Section 87A of the Education Act, in that it did not submit its Annual Financial Statements for audit by 31 March 2019.



# Kiwisport Statement

## Paekakariki School

### For the year ended 31 December 2018

Kiwisport is a Government funding initiative to support students' participation in organised sport.

In 2018, the school received a total of \$2071.61 (excluding GST).

These funds were used to partially cover activities and costs associated with promoting sport within the school and as part of the cluster such as; participation in the Kapiti Schools cluster events, contribution toward off-site swimming (travel and pool rental) for the whole school and contribution to specialist coaches for hockey.

# Analysis of Variance

Paekakariki School

For the year ended 31 December 2018